

**Board Meeting
of The Oaks Homeowners' Association**

April 10, 2003

Meeting Minutes

Attendees: R. Stanley, R. Burke, B. Burkholder, P. Raskauskas & M. Krotulski

1. President Report: In preparation of the Annual Meeting scheduled for 4-14-03, the accomplishments of the Board were reviewed and they included: The ACC specks were sent; the web site was erected; \$3,000.00 was put into a reserve fund; the entrance sign was light and the ground around the sign was cleared; a new Board member was added under Article 6.01 of the By Laws.

Additional items to do: establish a Post Office Box and repair the natural depression in the ground behind Hickory Street to include 50' of drainage pipe.

Nominating, Maintenance and Architural Control Committee members will be announced at the Annual Meeting.

2. Vice-President Report: Quotes for landscaping around the entrance sign were obtained and since there have been some members of the HOA who have volunteered their firm to erect a dry stacked stone retaining wall, it was determined that for cost containment, this would be done by the Maintenance Committee and those volunteers.

A new electrician has been contacted to maintain street light repairs.

3. Treasurer Report: As of this meeting there are still 9 members of the HOA that have not paid their annual dues.

Financial Statements will be available at the Annual Meeting and cash ending as of 4-7-03 was \$12,097.11 with \$3,000.00 in reserves for a total of \$15,097.11.

Web site is be maintained by Kevin Burkholder and a banner will be purchased with our web site to hang below the entrance sign.

4. Secretary Report: Waste Management has been contacted and will cover a two-year period beginning 7-1-03 and ending 6-30-05 at a guaranteed cost of \$40.44 per household plus the fuel surcharge. There is an additional \$9.00 per quarter for the 96-gallon refuse carts.

It is also reported that Keystone Custom Homes is still in the planning stages of the development of the farm land adjacent to the Oaks and details will be provided to members in attendance at the Annual Meeting.

5. ACC Report: 164 Apple Blossom Lane has a "sold" sign but neither the fence nor the swing set has received approval.

454 Oak Lane had previously requested approval and received the same for an enclosed patio. It has been noted that the wood for the project is gone and sold according to the owner without completion of the project.

If there are any suggestions, concerns or comments, please contact the webmaster, Kevin Burkholder.

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